



GALLERY REGISTRATION IN-TAKE GUIDELINES

To clarify the registration process, the take-in guidelines are as follows:

2-D (work that will be hung on the Gallery walls) must be wired to attach to the hanging system guides.

2-D Artists may submit up to three (3) works, none of which may exceed 35 pounds and no larger than 25 sq. ft. The maximum height is 66 inches.

2-D images printed on metal with metal inset frames are acceptable and do not require a wire.

Unframed work must be on a gallery wrapped canvas with a minimum depth of 1 ½ inch. The edges of the canvas must be finished either by extending the painting around the edge or by painting the edges a solid color.

Unframed work on a wooden cradle board must be wired for hanging. Raw unfinished cradles must be a minimum of 1 ½ inch deep and be smooth and unblemished if not finished or painted.

3-D Artists may submit up to three (3) works.

3-D work that will be hung on the Gallery walls must be wired to attach to the hanging system guides and may not exceed 35 pounds and a maximum height of 66 inches.

The maximum wall space for an individual artist is 48 sq. ft. As an example, if an artist submits work that has a combined dimensions of the three (3) works exceed 48 sq. ft., only work up to 48 sq. ft. would be considered by the juror.

3-D work that may be installed on a pedestal and exceeds 30 pounds, or is awkward, and requires special handling will require the artist to assist in installation.

Jewelry Artists may submit up to twenty (20) individual pieces for display. Each piece must be tagged with the title/name of the work and price. The Gallery has five (5) jewelry display cases each assigned to a single artist. Should more than five (5) jewelers submit and be juried into an exhibit, jewelers may find that they will share the case with another jeweler. Jewelers are responsible to provide their own display fixtures.