



2025 Jury Day – Artist Checklist

Artwork drop-off:

- Arrive at the jurying location (Christ the Lord Lutheran Church, 9205 E Cave Creek Rd, Carefree, AZ) **between 9–10 am** on **Saturday, February 8, 2025**. Doors close at 10:05 am. **DO NOT BE LATE!**
- If necessary, make arrangements for someone else to drop off/pick up your work.

Bring the following items when you check in for Jury Day:

- Five pieces** of your artwork. Ensure that your work meets all requirements (see **2025 Jury Day Instructions**). **IF YOUR ART IS NOT GALLERY-READY YOU WILL BE TURNED AWAY.**
- REMEMBER:** All 2D art will be placed on chairs or leaned against the wall (NOT hung or on easels or Pro-Panels). 3D work and jewelry will be placed on tables. Large 3D work may be placed on the floor.
- REQUIRED:** Your filled-out **2025 Jury Day Contract** to hand in, plus a copy of the contract or photo of your art list (lettered A-E) for use in setting up your work inside the Church.
- REQUIRED:** A single **3 x 5 Artist Statement card** describing your work, technique, and or inspiration (one-sided, up to 100 words, no name, signature, or art business identifier).
- If your work is too large to bring in or requires specialized installation: Provide up to four 8 x 10 photos of each piece.
- If desired: Five **3 x 5 Title cards**, each with only the title of one of your artworks.
- If desired: Specialized display materials or set-up hardware for 3D work or jewelry.

Artwork retrieval and results:

- You must pick up your work** **between 2–4 pm** on Jury Day. Make arrangements if you cannot pick it up yourself. No work can be left in the Church.
- RESULTS:** A **letter** will be emailed to you within a week, officially notifying you whether or not you were accepted as a Juried Member of the League, with Juror comments included.
- If you are accepted as a Juried Member, you will be eligible to submit work to the “All Juried Members” show that begins in May 2025, and any Juried Members show thereafter.